



# ANNUAL REPORT 2025

**Procurement, Contracts and Agreements Division**

[PCA Division Website](#)



Board Resolution No. R2023-30 requires the CEO to provide an annual report to the Board summarizing the performance of the agency's procurement, contracts, and agreements program, including accomplishments, challenges, and opportunities. The Procurement, Contracts and Agreements division (PCA) prepared this report.

## ACCOMPLISHMENTS & HIGHLIGHTS

### New Contracts, Active Contracts, and Agency Agreements

In 2025, PCA managed the agency's procurement and execution of 412 contracts, with a total value of \$562,928,454 at the time of execution. These contracts include:

- 6 contracts executed greater than \$10M each, with a total value at the time of execution of \$379,399,914, listed in the table below.
- 29 contracts executed between \$2M and \$10M each, with a total value at the time of execution of \$119,865,070.
- 377 contracts executed less than \$2M each, with a total value at the time of execution of \$63,663,471.

Additionally, this division played a crucial role in managing procurement and contract activities, overseeing significant transactions and agreements across the agency. These efforts accounted for:

- 1,185 Division Purchase Orders, up to \$10K each, with a total value of \$2,574,850
- 10,120 P-Card transactions, up to \$10K for each purchase, with a total value of \$6,619,780.
- PCA administered 1,298 open and active contracts during 2025, with a total value of \$12,644,406,231.
- PCA guided the agency's formation and execution of 101 agency agreements during 2025.

### Strategic Partnership

Over the past year, PCA continuously engaged departments in strategic consultations for timely, effective procurements and agreements to support the agency's business needs. For example, PCA sought early design concepts for the Light Rail Vehicle 3 procurement and released a draft request for proposals (RFP) promoting competition, innovation, and efficiency.

### Capital Delivery Department (CDD) Support

PCA actively supported the Capital Delivery Department's development of Multiple Award Task Order Contracts (MATOC's) for architecture and engineering professional services with the competitive solicitation and award processes and partnered in delivering multiple industry outreach events. Fifteen bench contracts were executed on the Environmental MATOC; 19 bench contracts were executed on the Design MATOC; and 22 contract awards were in progress on the Project Management/Construction Management (PM/CM) MATOC. PCA will administer the task order process with multiple departments involved in the scoping details and evaluations under the awarded contracts.

The Legal Department and CDD collaborated to create Sound Transit's first Progressive Design-Build (PDB) solicitation and contract documents. PDB is a collaborative project delivery method where Sound Transit selects a team primarily on qualifications to develop the scope, design, risk management, and cost together with Sound Transit. PDB enables a phased approach, with a Guaranteed Maximum Price (GMP) typically negotiated prior to design completion. Sound Transit's first PDB is on the Operations Maintenance Facility South (OMF-S). There are two more PDB procurements planned for 2026.

### Equity in Contracting

PCA worked alongside other agency departments to advance its Equity in Contracting program, representing Sound Transit at the following organizations and events throughout the year, including:

- Alliance Northwest Business to Government Conference
- Association of Women and Minority Businesses (AWMB) Contractor's Day

- Conference of Minority Transportation Officials (COMTO) Small Business Outreach Events
- Regional Contracting Forum
- North Puget Sound Contracting Conference
- Washington Women’s Business Center Conference
- Business Diversity Institute Forum
- Northwest Mountain Minority Supplier Development Council (NWMSDC) Business Conference
- American Public Transportation Association (APTA)
- City of Seattle Reverse Vendor Trade Show
- PCA led efforts to establish a Sound Transit office at Tabor 100 Economic Empowerment Center located in Tukwila that opened March 2025 in partnership with the offices CREI and Labor/Workforce Development.
- PCA participated in monthly ST onboarding sessions at Tabor 100 along with CREI and Labor/Workforce Development teams.

### **Procurement Integrity**

Sound Transit staff received comprehensive Procurement Integrity training through two annual workshops – an in-person agency training in April and a virtual agency training in May – along with on-demand training available throughout the year, both in-person and through Sound Transit University.

### **Other Agency Training**

Procurement training highlights presented by PCA in 2025 included:

- Working for a Public Agency – Public Procurement
- PCA hosted two in-person Introduction to Negotiations led by Seattle University law professors
- Agency Agreements Commitment Tracking

### **Procurement, Contracts and Agreements Automation Tool (PCAAT)**

In 2025, PCAAT efforts focused on developing a more integrated and transparent procurement experience across the agency. Partnering with IT, and with executive sponsorship from the Chief Procurement & Contracts Officer and Chief Information Officer, the PCAAT project team began designing a consolidated procurement workspace within ServiceNow to standardize intake, improve tracking and visibility, and increase operational efficiency. Concurrent discovery of a comprehensive procurement and contract lifecycle management solution is underway to ensure future capabilities align with business needs.

### **2025 Policy Updates**

- Procurement and Contracts Administration Manual (PCAM), including an updated emergency procurement section, additional task order and work order sections, and organizational structure updates and other administrative changes.

### **American Public Transit Association**

PCA actively represented the agency on APTA national committees, training programs, and panels. Sound Transit’s Chief Procurement Officer (CPO) serves as Chair of APTA’s Procurement Standards Policy and Planning Committee. The CPO also led Sound Transit team engagement with APTA peer agencies for shared pursuit of improved contract terms for rail safety technology.

## **CHALLENGES & OPPORTUNITIES**

- Adapting organizational structure for future needs
- Delivering on agency streamlining initiatives
- Striking the right balance between process improvements and controls
- Being a partner of choice for contractors and consultants with equity and integrity
- Using technology to drive visibility and efficiency in the procurement process

## MAJOR AGENCY CONTRACTS EXECUTED (OVER \$10M)

Contractor/Consultant/Vendor	Description	Contract Amount
PCL CONSTRUCTION SERVICES INC	STride BRT Bus Base North BT001	\$228,344,322
SHIMMICK CONSTRUCTION CO INC	Renton Transit Center and Road	\$48,194,800
GUY F ATKINSON CONSTRUCTION LLC	STride BRT BT307 Kenmore/Bothell	\$44,579,472
JACOBS ENGINEERING GROUP	On-Call Right of Way Engineering Services	\$24,791,877
KNORR BRAKE COMPANY LLC	Brake Overhaul	\$21,037,748
SIEMENS MOBILITY INC	Proprietary Light Rail Vehicle Spare Parts	\$12,451,695
<b>TOTAL</b>		<b>\$379,399,914</b>

## MAJOR AGENCY AGREEMENTS EXECUTED (OVER \$1M)

Government Partner(s)	Description	Agreement Amount
UNIVERSITY OF WASHINGTON	Research Study and Analysis of Behavioral Impacts on Service Quality and Ridership	\$4,500,000
KING COUNTY METRO	Bellevue Transit Center Improvements Funding Agreement	(\$2,000,000) Paid to Sound Transit
DES MOINES	System Access Fund Agreement – Barnes Creek Trail South Segment Improvements	\$1,985,000
BOTHELL	Stride Station Access Allowance Agreement - Bothell 116th Ave NE / NE 160th St Intersection	\$1,680,000
NORTHWEST COOPERATIVE DEVELOPMENT CENTER	OMF South – Mobile Home Donation and Funding Agreement	\$1,500,000